REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held in-person on November 21, 2022.

Pursuant to law, written notice of this meeting was given to the press and posted on public bulletin boards.

I. Call to Order and Roll Call

President Buckley called the meeting to order at 6:00 pm.

Present: Trustees Demet, Haller, Kasper, Koltun (Zoom), Serebin, and President Buckley

Also Present: Village Manager – Paul Boening
Assistant Village Manager – Tom Harrigan
Finance Director/Clerk – Jaimie Krueger
Director of Public Works – John Edlebeck
Director of Building Services – Joel Oestreich
Library Director – Nyama Reed
Chief of Police – Patrick Whitaker
Deputy Clerk –Erin Granstrom

II. Public Hearing on 2023 Village Budget

1. **Public Comments:**
   No public comments received.
2. **Board Discussion:**
   Due to no public comments there was no board discussion at this time.

III. Consent Agenda

It was moved by Trustee Haller, seconded by Trustee Demet, and carried by the Village Board 6-0 to approve the consent agenda as presented.

1. Minutes of the regular meeting held on October 24, 2022.
2. Claims for October, 2022.
3. Investment Report for October, 2022.
4. Approval of "Class B" Liquor/Class "B" Beer License for North 48 in the Bay to be located at 151 E. Silver Spring Dr.
5. Approval of request from Ted Fleagle to possess alcohol at the Cahill Warming house on December 18, 2022.
6. Approval of request from Margaret Wilson to possess alcohol at the Cahill Warming house on January 7, 2023.
7. Approval of request from Caitlin Fahey to possess alcohol at the Cahill Warming house on November 26, 2022.
8. Approval of water tower lease amendment with AT&T.

IV. Report of the Village Officers

1. Village Attorney – Attorney is not present due to an unexpected family matter.
2. Village Manager –Boening mentioned Black Friday and Small Business Saturday. Boening mentioned the upcoming Holiday Stroll and an Ice Carving demonstrations.
3. Village President –Buckley wished everyone a Happy Thanksgiving.

4. Miscellaneous Trustee –No Report

V. Petitions and Communications

No Petitions or Communications received.

VI. General Business

(General Business items # 1-3) Village Manager Boening explained where we are at in the budget approval process as well as the Resolutions that are in front of the board. Two items that inadvertently omitted in the Utility Funds Capital items in the previous version of the budget were discussed. President Buckley commented on the school district tax levy decreasing.

1. **Discussion/action on Resolution No. 3134 to extend the tax levy for the year 2022 and to adopt the 2023 Budget for the following funds:**
    - **General Fund**
    - **Library Fund**
    - **Debt Service Fund**
    - **Capital Fund**
    - **Special Assessment Fund**
    - **Borrowed Money Fund**
    - **TID No. 1 Fund**
    - **TID No. 2 Fund**

It was moved by Trustee Haller, seconded by Trustee Serebin that the Village Board adopt Resolution No. 3134 to extend the tax levy and adopt the 2023 Budget for General Fund, Library Fund, Debt Service Fund, Capital Fund, Special Assessment Fund, Borrowed Money Fund, TID No. 1 Fund & TID No. 2 Fund, motion carried 6-0.

2. **Discussion/action on Resolution No. 3135 to adopt the 2023 Budget for the following utility funds:**
    - **Water Utility**
    - **Sewer Utility**
    - **Stormwater Utility**

It was moved by Trustee Haller, seconded by Trustee Serebin that the Village Board adopt Resolution No. 3135 to adopt the 2023 Budget for Water Utility, Sewer Utility & Stormwater Utility, motion carried 6-0.

3. **Discussion/action on Resolution No. 3136 authorizing the extension of assessments, special charges, and delinquencies on the 2022 tax roll for the following:**
    - **Streets, sidewalks, alleys and sewer improvement assessments**
    - **Business Improvement District assessments**
    - **Delinquent water/sewer/stormwater user charges**
    - **Miscellaneous delinquent charges**

It was moved by Trustee Haller, seconded by Trustee Demet that the Village Board adopt Resolution No. 3136 authorizing the extension of assessments, special charges and delinquent charges on the 2022 tax roll for special assessments, Business Improvement District assessments, delinquent water/sewer/stormwater user charges, and miscellaneous delinquent charges, motion carried 6-0.

4. **Discussion/action on Pedestrian, Bicycle and Vehicle Safety Improvements**

Public Works Director Edlebeck provided background information on pedestrian, bike and vehicle safety recommendations that were approved at the Public Works Committee. There are three aspects of the proposal as outlined in the meeting packet that were discussed. The timeline for applications, approval and next steps were discussed.

It was moved by Trustee Serebin, seconded by Trustee Demet that the Village Board apply to become a community member of the League of American Bicyclists Bike Friendly Community Program by February 15, 2023 and apply for an annual community membership with WI Bike Federation in the amount of $2,500/year, motion carried 6-0.

5. **Discussion/action on Incentive Grant recommendation from the CDA for JS Nail Spa to be located at 314 E. Silver Spring Dr.**

Village Manager provided background information and overview of the Incentive Grant request from JS Nail Spa. Owner Shanna Reid was in attendance and introduced. President Buckley explained the process that the CDA underwent in determine the grant amount and explained the grant includes items to make the space ADA and code compliant. Boening explained how the Incentive Grant works as a reimbursement grant as well as described the conditions to get the funds.

It was moved by Trustee Haller, seconded by Trustee Serebin that the Village Board approve a $75,000 grant to JS Nail Spa subject to execution of a Grant Agreement and compliance with all provisions of the Downtown Incentive Grant Program, motion carried 6-0.

6. **Discussion/action on the 2023 Whitefish Bay Business Improvement District Operating Plan.**

Village Manager provided background information on the BID Operating Plan. Attorney has reviewed the plan and has agreed that it meets state statutes. Buckley called out that the CDA contributes $50,000 has and continues which will be able to for as long as the TID is active.

It was moved by Trustee Demet, seconded by Trustee Kasper that the Village Board adopt the Business Improvement District's 2023 Operating Plan, motion carried 6-0.

7. **The Village Board may convene into Closed Session pursuant to §1985(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a Closed Session - specifically regarding contract negotiations with the Police Union.**

It was moved by Trustee Serebin, seconded by Trustee Demet that the Village Board convene into Closed Session pursuant to §1985(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a Closed Session - specifically regarding contract negotiations with the Police Union, motion carried 6-0 by raise of hand at 6:55 pm.

8. **The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in Closed Session.**

It was moved by Trustee Serebin, seconded by Trustee Haller that the Village Board return to Open Session at 7:23 pm. Motion carried by roll call vote, 6-0.

VII. **Adjourn**

There being no further business, it was moved by Trustee Demet, seconded by Trustee Serebin, and carried 6-0 to adjourn the meeting at 7:24 pm.

Erin M Granstrom

Erin Granstrom, Deputy Clerk